

Procedures and Policies for Maintaining and Utilizing Physical, Academic and Support Facilities.

The Institute ensures that the infrastructure requirements as specified by the affiliating University and the Government are satisfied. The college management has a positive approach towards creation and enhancement of infrastructure of the Institution. The Institution interacts frequently with parents, teachers, alumni and students for creation and enhancement of its infrastructure. Necessary budget is allocated for creation, enhancement and upgradation of infrastructure. The Policy of the management is:

- a) To provide adequate space for effective teaching and learning process
- b) To obtain and utilize funds (in terms of money) from various funding agencies like, University, UGC, ICSSR etc.

The funds obtained from UGC have been well utilized for expansion of infrastructure, use of ICT and other developmental activities. The College has given priority to utilization of technology. Optimal utilization of these infrastructural resources is achieved by way of its effective sharing. Multi-media projectors and mike-systems have been set-up in most of the classrooms.

The resources and infrastructure of the college are effectively shared to enable their optimum utilization. The grant-in-aid college works in the morning hours from 7.15 a.m. to 1.00 p.m. The self-financed divisions like BBA, M.A., M.Com. operate in the afternoon from 1.00 p.m. to 6.00 p.m. . Resources of the central library are shared by students and faculties of college. The college has three state-of-the-art computer laboratories, a canteen and a central library to meet the needs of the students. Classrooms are also utilized for remedial/short-term/add-on/distance learning courses and extra-lectures. As many as 64 CCTVs are installed to govern security and discipline.

We have classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc. The college is equipped with 20 spacious classrooms and 3 air-conditioned Computer laboratories. These classrooms with proper ventilation help students to be at ease during teaching learning process. Classrooms have a podium and a platform that facilitates the teachers in their teaching process. The classrooms have the provision of LCD projectors to facilitate effective teaching-learning process.

The college has infrastructural facilities to organize activities like elocutions, debates, group-discussions, presentations, exhibitions and lectures by eminent personalities. The college uses the well-equipped auditorium of the College –Bharat-muni Rangmanch|| to conduct co-curricular activities like seminars, conferences and Annual Programmes etc. The college has a conference room; a staff common room; a central library; three computer laboratories that are equipped with Local Area Network (LAN) facility and two well equipped Digital English Language Laboratories. Smart boards with LCD projectors and internet connectivity has been proposed for classrooms in the new building of the college. Laboratories, Library, office and various other sections of the college are equipped with internet connectivity. The college has provided laptops to all the HoDs and 20 LCD projectors as audio-visual aid for

innovative teaching & learning process. An audio visual room is proposed in the new campus.

We have sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc. The college has open-air theatre (Munibharat Rangmanch) in the main building with a seating capacity of approximately 2000 students; Separate offices for NSS and Extension activity; Vast Playground for conducting various sports events; facilities for indoor sports and games like Table Tennis, Chess, Carrom, etc.; Availability of musical instruments for cultural activities; Availability of First Aid Kit in the Health Centre with a full-time doctor; a central hall for organizing activities and competitions like debate, elocution, quiz, etc.

Moreover the college has a playground for conducting outdoor games. The services of a PTI (Shri Haribhai Kagathara) are made available for guidance. The college has a provision for conducting yoga sessions and Faculty & Student Development Programmes for students and staff. We also have a separate room is provided for coordinating various NSS activities and NCC unit.